



**Consular Section**  
**EMBASSY OF THE REPUBLIC OF ANGOLA**  
Brussels - Belgium

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## ORDINARY VISA

<b>Validity</b>	: 60 days from the date of issue
<b>Number of entries</b>	: 1
<b>Duration of authorised stay</b>	: 30 days

### DOCUMENTS REQUIRED

List of documents required for requesting an Ordinary Visa

**1. Application form**

- Available at the Consular Section in Brussels or at the website of the Embassy ([www.angolaembassy.be](http://www.angolaembassy.be))
- Please fill in **black ink** and in **block letters**.

**2. Two identification photos**

- Recent, in colour, without sunglasses.

**3. International vaccination record**

- Photocopies of the main pages.
- Photocopy of the page with the vaccine against yellow fever.

**4. Photocopy of return airplane ticket to Angola.**

**5. Passport.**

- Valid (1 year).
- With three (3) blank pages.
- Photocopies of the main pages and, where appropriate, the visas obtained for Angola.



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**6. Residence certificate**

- Issued by the Municipal Administration of the area of residence, valid for 3 months.
- **Translated into Portuguese by a sworn translator.**

**7. Criminal Record Certificate**

- Issued by the Municipal Administration of the area of residence, or by the Federal Public Service Justice.
- **Translated into Portuguese by a sworn translator.**

**8. Letter of invitation**

- **Must include**
  - the identity(ies) of the person(s) invited
  - the length of the stay in Angola
  - the purpose of the trip
- **Optionally:** it may include a statement of financial sponsorship for all travel and subsistence expenses incurred by the invited person (in this case, this document shall replace the evidence of sufficient means of subsistence; see item 9, below).
- It may be issued by a **company/entity (legal person) OR by a physical (private) person**

**FOR COMPANIES OR AGENCIES** – the invitation letter must be accompanied by copies of:

1. the company's **Licence**
2. the **publication in the "Official Gazette"**
3. the company's **Charter**, i.e. the authorisation to conduct commercial operations
4. the **D.A.R. [Documento de Arrecadação de Receitas] (Revenue Collection Document)**



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**OR**

**FOR PHYSICAL (PRIVATE) PERSONS - the invitation must be**

- drafted by the inviter
- and accompanied by a **certificate for the purpose of invitation letters**, issued by the municipal administration of the inviter's area of residence  
**N.B.:** these documents must be approved by the Ministry of Foreign Affairs
- and accompanied by a photocopy of the identity card of the inviter.  
**N.B.:** If this person is a foreign national, they must also attach a copy of their passport, their work visa OR their Residence Permit.

**9. Evidence of sufficient means of subsistence**

- Proof of an amount of USD 200.00 per each day of stay in Angola, pursuant to Article 13 of Law 2/07 of 31 August.
- To be requested from the Bank.
- **Warning:** This document may be replaced by the letter of invitation if the latter includes a statement of financial sponsorship by the inviter, for all travel and subsistence expenses incurred by the invited (see paragraph 8, above).

**10. Proof of travel insurance**

- Issued by an **insurance company**
- **Mandatory particulars**
  - the name of the beneficiary(ies)
  - the policy number
  - the expiry date
  - worldwide coverage
  - the type of risks covered, namely medical and repatriation expenses.
- Accompanied by **the respective sworn translation into Portuguese** (\*).



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**11. Persons under legal age**

- **Traveling with a parent or legal guardian**
  - The parent(s) or legal guardian(s) must draft a parental authorisation (request the appropriate form from the municipal Administration).
  - The signature(s) must be approved by the municipal administration of the area of residence.
  - **This authorisation must be accompanied by the respective sworn translation (\*)**.
  - The parental authorisation must be accompanied by a copy of the airline ticket and passport of the accompanying person.
  
- **Traveling alone**
  - The applicant must submit an authorisation from the parent(s) or legal guardian(s) authorising the minor(s) to travel alone.
  - The signature(s) must be approved by the municipal administration of the area of residence.
  - **This authorisation must be accompanied by the respective sworn translation (\*)**

**12. Fees**

- €75
- Urgent (10 days): €120
- Express (5 days): €190

<b>IMPORTANT NOTES</b>
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All documents must be submitted upon request and all incomplete applications shall be rejected.

Any misrepresentation and/or document forgery shall be punishable by law.

**(\*) Translations must be done by a duly sworn translator. For ordinary visas, the signature and stamp shall be necessary and sufficient.**